DIPLOMA SCHEDULE AY 2022-23

for students of the 7th semester, I degree, *Architecture*

	deadline	comments
Certificate of receiving the thesis topic	**till 30.09.2022** (before the beginning of diploma semester)	The template of the certificate of receiving the thesis topic can be downloaded from the website. The card should include the supervisor's name, supervisor's signature, and the topic of the thesis (the topic can be changed, the final topic should be given on the thematic sheet). A scan of the certificate signed by the promoter should be sent via e-mail to **the dean's office.**
Submission of thematic cards	till **31.10.2022**	The card template is available for download on the website. The form is filled in by the student and sent to the supervisor. **The supervisor** sends the completed form via e-mail to the secretariat of the diploma unit.
End of classes for semester 7	**23.12.2022**	All classes in semester 7 are appropriately extended so as to complete the necessary material during 12 weeks of classes..
Exam session	**till 31.01.2023**	
Suggested date of uploading the thesis to the system - anti-plagiarism test (JSA)	**26.01.2023**	The system usually takes 48 hours to check the thesis. In some cases (e.g. system overload) this time may be longer. The suggested deadline for uploading the work is a "safe" deadline - after the work is checked by the system, in the event of an unfavorable report, the Student has the right to correct the work twice and re-upload it (hence the suggested time needed for these activities is approx. 4 days). **ATTENTION!** Any changes to the content of the written work require re-uploading the editable version, which results in re-examination with the anti-plagiarism system! When submitting documents, the student confirms that the uploaded versions of the work (editable and non-editable) are the same. **ATTENTION!** The system checks only the written part of the work (doc, docx, pdf), it does not check the graphic attachments (for example project boards). Reloading graphic attachments does not recheck the main files. Graphic attachments can be supplemented until the thesis is accepted by the Supervisor in the system. After the thesis has been approved by the Supervisor, it is not possible to make any conversion of the attachments and make changes to the graphic materials.

Confirmation of work in the system by the Supervisor = **submission of the diploma thesis.**
 	
 Submission of documents to the dean's office
	31.01.2023	After the thesis is approved by the Supervisor in the system, the Student cannot edit the attachments.
		 The diploma thesis and project boards uploaded to the system will be the basis for evaluation during the defence of the thesis.
		 The reviewer downloads the written work and project boards from the system - there is no possibility of introducing corrections to the content of the thesis, supplementing the boards, changing the graphic form of the written work or project boards **after the thesis is accepted in the system** by the Supervisor.
		 Student uploads to the system:
		 - an editable version of the thesis (doc, docx)
		 - non-editable version of the thesis (pdf)
		 ATTENTION! Changing the above files causes the work to be checked again
		 + graphic attachments:
		    - boards
		    - mock-up photos
		    - declaration of competitions
		 The student submits in person at the Dean's Office:
		 1. **A self-signed thesis title card**. The scan should be obtained from a relevant department's staff member responsible for card distribution (secretary)
		 2. **A signed declaration of authorship** (printed after uploading thesis)
		 3. **Application to receive the polish and english version of the diploma**
		 5. **Clearance slip** (signed)
		 6. Abridged copy of marriage certificate or other document confirming adopting a new surname during the study period,
		 7. Additional information regarding achievements during the studies to be added to the diploma supplement written in Polish and English, if the student applies for the English copy of the diploma. Attaching scans

		and copies of the original documents confirming the achievements is acceptable.
Defence of engineering diplomas	**6-14.02.2023**	Information about the date and the diploma committee will be provided by e-mail. The diploma examination will take place during the defense of the diploma, after the presentation of the project. The graduate student does not print the diploma boards. During the defense, boards uploaded to the system and approved by the Promoter are displayed. A graduate whose project will be rated 5.0 is required to print the boards and deliver them to the WAPP dean's office within two weeks from the date of defense.
Interviews for the second degree	**15.02.2023**	All information appears on an individual account in the electronic recruitment system.
Results of interviews	**16.02.2023**	
The deadline for submitting a complete set of documents, otherwise not admitted to studies	**16.02.2023**	
Publication of lists of people admitted to second-cycle studies	**17.02.2023**	

Podział strony

Podział strony